



## **PRIVACY NOTICE ON THE PROCESSING OF PERSONAL DATA PURSUANT TO ARTICLE 13 OF EU REGULATION 2016/679**

### **Data Subjects: Customers and Suppliers.**

Opocrin S.p.A., with registered office in Via A. Pacinotti, n. 3 – 41043 Formigine (fraz. Corlo) (MO), tax code and VAT no.: 00156140360 (“**Opocrin**” or “**Controller**”), pursuant to EU Regulation 2016/679 on the protection of natural persons with regard to the processing of personal data (“**GDPR**”), in its capacity of Controller, hereby informs you that the processing of your personal data will be processed in accordance with the principles of lawfulness, fairness, transparency and any other principles set forth in art. 5 of the GDPR, as well as with the EU and national laws on the protection of personal data (including Legislative Decree no. 196/2003 as amended, as well as the provisions of the Italian Data Protection Authority insofar as they are applicable and compatible with the GDPR).

### **PERSONAL DATA PROCESSED**

For the purposes specified in this Privacy Notice, the Controller will process the following personal data (“**Personal Data**”): identifying and contact data (first name, surname, tax code, telephone number and email address), title and professional role, and, if the business relationship is established by the Controller directly with you, bank data and tax data, as well as any personal data of which Opocrin will become aware, even indirectly, in the context of the business relationship established with you or your company.

### **LEGAL BASIS AND PURPOSE OF DATA PROCESSING**

1. Your Personal Data may be processed for the following purposes, due to the fact that the processing of your Personal Data is necessary for the performance of contractual obligations or pre-contractual measures in the context of a business relationship (see Article 6(1)(b) of the GDPR):

execution, management and performance of the contract and any previous, connected or related activities.

2. Furthermore, your Personal Data may be processed for the following purposes, due to the fact that the processing of your Personal Data is necessary for the compliance with legal obligations to which the Controller is subject (see Article 6(1)(c) of the GDPR):

Fulfilment of legal obligations applicable in the field of taxation and accounting, as well as obligations imposed by applicable legislation in the field of quality management, transport, hygiene and health and safety in the workplace.

OPOCRIN S.p.A. Registered Office, Manufacturing Plant and R&D Centre Headquarter

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3. Finally, your Personal Data may be processed for the following purposes, due to the fact that the processing of your Personal Data is necessary for the purposes of the legitimate interest of the Controller to verify and ensure the proper performance of the business activity (Art. 6(1)(f) of the GDPR):

planning and execution of audits and internal controls.

### NATURE OF DATA PROVISION AND CONSEQUENCES IN THE EVENT OF REFUSAL

For the above-mentioned purposes, the provision of Personal Data is a necessary requirement for the proper execution and performance of the existing business relationship with you/with your company and for the compliance with the relevant legal obligations.

Failure to provide these data, or providing them in part or inexactly, could make it objectively impossible for Opocrin to establish or properly execute the existing business relationship with you or your company and to comply with the relevant legal obligations.

### PROCESSING

Your Personal Data may be processed in the following ways:

processing by means of electronic computers, including with the use of software systems developed by third parties;

manual processing by means of paper archives.

Any processing of your Personal Data will be carried out by means of any operation or set of operations among those indicated in Article 4(1)(2) of the GDPR and with the adoption of appropriate security measures in accordance with Articles 6 and 32 of the GDPR.

### PERSONS AUTHORISED TO PROCESS, CATEGORIES OF RECIPIENTS AND COMMUNICATION OF DATA

Where strictly necessary in connection with the aforementioned processing purposes, your Personal Data may be communicated by the Controller to specific recipients in order to ensure the security, integrity and confidentiality of your Personal Data and the protection of your rights.

Your Personal Data will also be processed by Opocrin's internal staff, specifically authorised by the Controller.

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Your Personal Data may also be communicated to and processed by external parties, who will carry out the processing on behalf of and in accordance with the instructions of the Controller, in their capacity of Data Processors, such as, for example:

IT service providers;  
External auditor;  
External law firm.

Furthermore, if the contract has been concluded by Opocrin directly with you (and not with your company), your data may also be communicated to and processed by external parties who will carry out the processing in their capacity of independent Controllers, such as, for example:

banks and credit institutions;  
Public bodies and/or competent authorities for which the communication of the data is necessary, or imposed by legal obligations or in any case functional to the proper execution of the contract;  
Statutory auditor.

The complete and up-to-date list of the Data Processors appointed to process Personal Data can be requested to the Controller by contacting him at the contact details indicated in this Privacy Notice.

## DISSEMINATION AND TRANSFER OF DATA TO A THIRD COUNTRY

Your Personal Data will in no way be transferred to third countries.

In any case, where necessary, the Controller may transfer your personal data to countries outside the EU/EEA for the purposes set out in this Privacy Notice and only in the presence of one of the adequate safeguards provided for by the applicable legislation (Articles 45 et seq. of the GDPR), such as an adequacy decision of the European Commission, or, if necessary, agreements ensuring an adequate level of protection of personal data, and/or adoption of the standard contractual clauses provided for by the European Commission.

## DATA RETENTION PERIOD

In compliance with the principles of lawfulness, purpose limitation and data minimisation, in accordance with Article 5 of the GDPR, we will store your Personal Data:

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for the time strictly necessary for the performance of the contract and related accounting and tax obligations and, in any event, for no longer than 10 years after the termination of the contractual relationship.

## IDENTITY AND CONTACT DETAILS OF THE CONTROLLER AND DATA PROTECTION OFFICER (DPO)

For any questions concerning the processing of your Personal Data and to exercise your rights as set out below, you may contact:

- the Data Protection Officer (DPO), at the following addresses: e-mail: [opocringroup-dpo@opocrin.it](mailto:opocringroup-dpo@opocrin.it); telephone: 059 558352.

## RIGHTS OF THE DATA SUBJECT (ARTICLES 15 - 22 OF THE GDPR)

Subject to certain exceptions and restrictions laid down in the applicable legislation, you may at any time exercise the rights recognised in Articles 15-22 of the GDPR and, in particular, the rights described below, which you may exercise under the conditions and in the manner laid down in the GDPR:

- the right to obtain from the Controller confirmation as to whether or not personal data concerning you are being processed, as well as access to your personal data processed by the Data Controller (right of access);
- the right to obtain from the Controller the rectification of inaccurate personal data concerning you, including the integration of incomplete personal data (right to rectification);
- the right to obtain from the Controller the erasure of personal data concerning you (right to erasure, so-called 'right to be forgotten');
- the right to obtain from the Controller the restriction of processing (right of restriction of processing);

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- the right to receive from the Controller the personal data concerning you in a structured, commonly used and machine-readable format and to transmit them to another controller without hindrance (right to data portability);
- the right to object at any time, on grounds relating to your particular situation, to the processing of personal data concerning you (right to object);
- where the processing of personal data is based on your consent, you may withdraw your consent at any time, without, however, affecting the lawfulness of the processing based on the consent given before its withdrawal (right to withdraw consent);
- the right to lodge a complaint with the competent supervisory authority, which in Italy is the Garante per la Protezione dei Dati ([www.garanteprivacy.it](http://www.garanteprivacy.it)).

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